

# **BURSARY APPLICATION FORM**

#### IT IS COMPULSORY TO COMPLETE ALL RELEVANT SECTIONS OF THIS APPLICATION FORM

Postal Address:

**Physical Address:** 

#### **UNDERGRADUATE STUDIES**

- Current and prospective undergraduate / TVET students must apply directly to the NACN.
- Bursaries for undergraduate and post-graduate studies abroad will be considered only if qualification in that specific field is not provided in Namibia or SADC. In all these instances, the NACN will not be the sole funder.

#### POSTGRADUATE STUDIES

Postgraduate students apply directly to the NACN for tuition and registration fee only.

Direct all queries and requests for additional application forms to the NACN:

# SUBMIT APPLICATIONS TO THE NATIONAL ARTS COUNCIL OF NAMIBIA BY HAND, POST OR COURIER SERVICES:

Telephone: (061) 293 3311 / 08114506641 Email: artscouncilnamibia@gmail.com  Banking details: National Arts Council of Namibia, Bank Windhoek, Main Branch, Cheque Account, Branch Code: 48-19-72, Account Number: 8 000 866 325			P.O. Box 149 Windhoek Namibia Luther Street Ministry of Education, Ar Culture Building – Groun Floor, Room 018		f Education, Arts & ailding – Ground
FOR OFFICE USE ONI REGISTRATION NUMBER	LY				
	APPROVED		NOT APPROVED	)	
NAME OF APPLICANT  NAME OF COLLEGE/UNIVERSITY	SUB-COMMITTE SUMMARY/R		N COMMITTEE		
DIPLOMA/DEGREE & YEAR					
AMOUNT APPLIED FOR					
AMOUNT APPROVED	CHAIRPERSO Signature:	ON:			

#### **GUIDELINES**

#### APPLICANTS SHOULD NOTE:

- Online applications will not be accepted or printed out. Please ensure that you deliver your application via courier services, post, or hand-delivery.
- This Bursary Application Form does not require membership fees.
- Failure to provide honest and accurate information will result in your application being disqualified.
- It is compulsory to complete all relevant sections of the application form. If required, provide additional attachments.
- If the required information is not provided, the application will not be assessed. Where information is not applicable to you, state that it is not applicable by writing 'N/A' in the appropriate place on the form.
- Ensure that all required supporting documents are included and submitted with the application.
- A detailed research proposal for postgraduate students of no more than three (3) pages must be included.
- In addition to the application form and supporting documents, the NACN may require further information from the applicant.
- The application form must reach the NACN by the closing date. Late applications will not be considered or accepted.
- The NACN will inform the applicant of the outcome of the Council's decision via written communication. If the application is successful, the applicant will be required to complete a funding contract and return it to the NACN.
- Provide a certified copy of your Namibian ID. All copies related to your identity (birth certificate, ID, passport, etc.) should not be older than three (3) months by the closing date.
- Incomplete application forms will not be considered.
- For administrative purposes, do staple or bind the application form.
- All documents should be submitted in A4 size paper format. This application form has seven pages.
- Only certified copies of documents will be accepted. Note that no personal documents submitted will be returned, regardless of whether your application is successful or not.
- The Council's decision is final (although appeals from unsuccessful candidates may be considered).

## **CHECKLIST**

Below is a checklist of compulsory documents to be attached:

INDIVIDUAL STUDY BURSARY			
:	Certified copy of Namibian ID		
:	Curriculum Vitae of the Applicant (CV) for post graduate applicants		
:	Two (2) recent Letters of Reference (not older than 18 months)		
:	Course content/Outline for post graduate applicants		
:	Latest school leaving results		
:	Fees Structure of proposed programme of study		
:	Proof of banking details of individual		
:	Letter of acceptance/ acknowledgement of application from the study institution		
:	One (1) Passport photo in colour		
:	Concept note of research proposal for postgraduate students		
:	Motivation letter from applicant for funding		
:	Letter from a relevant ministry or traditional local authority confirming vulnerability status		

# PERSONAL INFORMATION OF APPLICANT Title: \_\_\_\_\_ Full Name/s: Surname: I.D.No: \_\_\_\_\_\_Date of Birth: \_\_\_\_\_ Tel.: Cell Number: Fax: Email: Residential Address: Region: Place & Region of Birth: Region currently residing in: Postal Address: Gender: \_\_\_\_Age: \_\_\_\_Home language: \_\_\_\_\_ Are you a person living with a disability? Yes No If 'yes', please explain and attach proof:

	1. Name of Institution	n :		
	2. Country of institution	:		
	3. Name of the course	<b>:</b>		
	4. Course offered in Namibia	: Yes		
		No		
If 1	no: please refer to point 9	9 in this section		
5.	Have you already applied	I to register for the course? Yes:_	No:	
6.	Have you been accepted	for the course? Yes:	Not Yet:	
6.	Have you been accepted (If 'Not Yet', state the rea		Not Yet:	
6.	•		Not Yet:	
6.	•		Not Yet:	
	(If ' <u>Not Yet'</u> , state the rea	ason why):Course End Date:	Duration:	
	(If ' <u>Not Yet'</u> , state the rea	ason why):		
7.	(If 'Not Yet', state the rea	Course End Date:  (Year)	Duration:	
7. 8.	(If 'Not Yet', state the real Course Start Date: (Year)  References: (please attack)	Course End Date:  (Year)  (h) School principal : Guidance Teacher :	Duration: (Years)	
7. 8.	(If 'Not Yet', state the real Course Start Date: (Year)  References: (please attack)  If you are applying to study	Course End Date: (Year)  th) School principal : Guidance Teacher : Other :	Duration: (Years)	
7. 8.	(If 'Not Yet', state the real Course Start Date: (Year)  References: (please attack)  If you are applying to study	Course End Date: (Year)  th) School principal : Guidance Teacher : Other :	Duration: (Years)	

#### FINANCIAL DETAILS OF THE STUDIES

Please attach a detailed quotation where applicable		
Item	Amount (N\$)	
<b>Proof of study costs for funding</b>		
Registration Fees		
Tuition Fees		
Accommodation (only for students residing		
outside place of study )		
Books and Study Material		
Travel Costs		
Meals		
Total estimated study cost (1)		

## **Financial Summary**:

List other sources of funding confirmed	Amount (N\$)	
1.		
2.		
3.		
4.		
5.		
Total funding of other sources of		
funding(2)		
TOTAL ESTIMATED STUDY COST	$\Gamma$ (1)	
<b>Minus</b> TOTAL INCOME OF OTHER SOUR	RCES OF FUNDING(2)	
THE FUNDING REQUIRED FROM	M THE NACN	

## List previous NACN funding received

Year	Amount	Purpose of previous funding		

DECLARATION

I declare that all the information provided in this application is true and accurate to the best of my knowledge. I understand that any inaccuracy of such information is a serious offence that will lead to the disqualification of this application.

Full name/s of Applicant:		
Signed on this day:	on//20	
Applicant Signature:		