



## NATIONAL ARTS FUND GRANT APPLICATION INSTRUCTIONS

### WHO MAY APPLY?

Grants for the arts for Namibian individuals, small groups, or Namibian-based organizations are available to

- Visual artists, designers
- Crafters
- Creative writers
- Performers such as actors, dances, musicians, choreographers, scriptwriters, composers - both contemporary and traditional
- Arts training and workshop presenters
- Arts promoters
- Groups of people where one person takes the lead and the main responsibility for managing the application and grant, if awarded.

### INDIVIDUALS & SMALL GROUPS - YOU NEED:

- Namibian citizenship
- Artistic ability
- Proof of work (portfolio with profile)
- Potential to be exemplary in the community
- Motivation and desire to build a career in the arts
- Registration with the Directorate of Arts in the Ministry of Education, Arts and Culture

### ART ORGANISATIONS:

- Should be based in Namibia
- Should be formally registered
- Proven track record of involvement in local art activities
- Recommendations, minimum of three letters
- Registration with NACN

### TYPES OF GRANTS FUNDED

- Once-off projects and/or activities
- Continuous projects running over a period, the maximum funding being for a financial year
- Grants to arts organizations of up to maximum three years

### ACTIVITIES YOU CANNOT APPLY FOR

- Activities that are not related to the arts.
- Film or video. Applications for film making should be directed to the Namibian Film Commission. However, the NAF may consider specific support to art forms that form the core of film.
- Recording, producing and/or duplicating music CDs and music videos (excluding Council initiated projects).
- Training or education activities that have nothing to do with art, or activities where members of the public take part, where the main or only art form being used is film or video.
- Purchase of equipment including sound and visual equipment, instruments, and assets for film or video.
- Activities including buying goods or services, which take place or start before the application has been approved.
- Purchase of capital equipment (such as vehicles) and property.

### ASSESSMENT OF APPLICATIONS BY COUNCIL

- All applicants will receive a note of receipt of application from the NAF office immediately or within 10 days of receipt
- Applications that do not meet the basic criteria will not be assessed
- Selected committees composed of arts professionals will assess the application and recommend to the council on the awarding of funding
- Letters informing outcomes will be sent to all applicants
- The Council will make the final decision on eligible applications.
- All applicants will receive details as to how the grant decision was made
- For successful applicants the notification letter will stipulate conditions with the grant
- If an application is not successful, a letter detailing the reasons will be sent to the applicant
- If successful, applicants will be required to be at media events.

### FUNDING UPTO:

- Individuals  
N\$8000
- Group  
N\$50,000
- Organization  
N\$75,000

### HOW TO CONTACT US

The Council Administrator

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